



Benjamin Britten Academy of Music and Mathematics

Job Title: Attendance, Pastoral and First Aid Support Coordinator

Hours: 37 Hours per Week
39 weeks per Year

Start Date: TBC

Grade: 3 (£24,404 to £27,269 pro rata)

Based in the Upper School Office the post holder will,

- Support with the schools ongoing attendance strategies.
- Coordinate the first aid of pupils as and when required
- Support with pastoral administration

For an informal chat about the role, please contact the school on (01502) 582312 or via office@benjaminbritten.school to request an application form.

Closing Date: 16 October 2025

We are committed to safeguarding and promoting the welfare of children and any appointment will be subject to safeguarding & Pre-employment checks, including enhanced DBS checks, satisfactory references and online presence search.